

Meeting Date	Agenda Item Number	Action	Person/s Responsible	Comments	Date Due	Date Completed	Status of Action
26/09/2023	10	Annual Staff Attendance Report - Director of People and Culture to collate costing information in relation to the cost of staff absence within the College and include National statistics if available.	Director of People and Culture		01/09/24		Live
26/09/2023	9	People and Culture Services Update - Director of People and Culture agreed to review the induction survey questions in relation to new staff members.	Director of People and Culture	D Shiels shared this information at the meeting held on 28 November 2024.	05/03/24	28/11/24	Completed
28/11/2023	8	Annual Procurement Report - J Evans agreed to liaise with the Procurement Team and add the information requested by a Board member to the next Procurement Update Report; in terms of contracts under £4m, what percentage does the College receive community benefits and the numbers involved.	Vice Principal Operations		01/11/24		Live
28/11/2023	9	People and Culture Services Update - a report to be produced, for a future meeting of the Board of Management on the pros and implications of closing the East End and Easterhouse Campuses over Easter, summer and October week breaks, including an Equality Impact Assessment.	Principal and Vice Principal Operations		12/06/24		Live